

**REGISTER NUMBER: 114**

**NOTIFICATION FOR PRIOR CHECKING**

Date of submission: 17 July 2006

Case number: 2006-374

Institution: EUMC

Legal basis: article 27-5 of the regulation CE 45/2001<sup>(1)</sup>

*(1) OJ L 8, 12.01.2001*

**INFORMATION TO BE GIVEN<sup>(2)</sup>**

*(2) Please attach all necessary backup documents*

1/ Name and adress of the controller

EUMC  
Rahlgasse 3  
1060 VIENNA  
AUSTRIA

2/ Organisational parts of the institution or body entrusted with the processing of personal data

Unit administration

3/ Name of the processing

Standards for the use of I.T. Systems and Services of the EUMC.

4/ Purpose or purposes of the processing

To create clear rules for the use and monitoring of IT systems and services used by the EUMC.

5/ Description of the category or categories of data subjects

Staff, Interim staff, DNE, Trainees

6/ Description of the data or categories of data *(including, if applicable, special categories of data (article 10) and/or origin of data)*

Information about visited Web sites:

IP addresses

URL

Date

Time

Staff username

Amount of data transferred

PC ID

7/ Information to be given to data subjects

All staff member will be provided with a copy of the IT policy. Staff has to confirm in written the receipt of the IT policy.

8/ Procedures to grant rights of data subjects (*rights of access, to rectify, to block, to erase, to object*)

No information given

9/ Automated / Manual processing operation

Use of proxy servers to log internet activities. Automated processing.

10/ Storage media of data

11/ Legal basis and lawfulness of the processing operation

No information given

12/ The recipients or categories of recipient to whom the data might be disclosed

Director, Head of Administration

13/ retention policy of (categories of) personal data

13 a/ time limits for blocking and erasure of the different categories of data

(on justified legitimate request from the data subject)

(*Please, specify the time limits for every category, if applicable*)

For erasing: 3 months

14/ Historical, statistical or scientific purposes

*If you store data for longer periods than mentioned above, please specify, if applicable, why the data must be kept under a form which permits identification,*

15/ Proposed transfers of data to third countries or international organisations

16/ The processing operation presents specific risk which justifies prior checking (*please describe*):

AS FORESEEN IN:

Article 27.2.(a)

Processing of data relating to health and to suspected offences, offences, criminal convictions or security measures,

Article 27.2.(b)

Processing operations intended to evaluate personal aspects relating to the data subject,

Article 27.2.(c)

Processing operations allowing linkages not provided for pursuant to national or Community legislation between data processed for different purposes,

Article 27.2.(d)

Processing operations for the purpose of excluding individuals from a right, benefit or contract,

Other (general concept in Article 27.1)

17/ Comments

PLACE AND DATE: 17/07/2006

DATA PROTECTION OFFICER: Niraj NATHWANI

INSTITUTION OR BODY: EUMC