

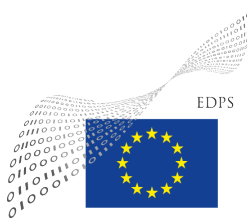


EDPS Record of Processing Activity

Nr.	Item	Description
		Organisation of online surveys
1.	Last update of this record	7.08.2024
2.	Reference number	48
3.	Name and contact details of controller	<p>European Data Protection Supervisor (EDPS) Postal address: Rue Wiertz 60, B-1047 Brussels Office address: Rue Montoyer 30, B-1000 Brussels Telephone: +32 2 283 19 00 Email: edps@edps.europa.eu</p> <p>The EDPS is responsible for the parameterisation and content of EUSurvey and for the processing of personal data collected via the survey.</p> <p>Delegated controller: This depends on the survey carried out. This information will be included in the specific data protection notice of each survey.</p> <p>Contact form for enquiries on processing of personal data to be preferably used: https://www.edps.europa.eu/about-edps/contact_en</p>

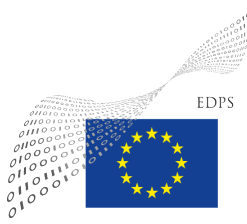
Document info

Roles & Contact Details



		<p>In cases EU Login is used, the European Commission (DIGIT) is the controller for all processing operations related to keeping an EU Login account and to the authentication itself. For more information, please refer to: EU Login Privacy Statement.</p> <p>The EC-DIGIT is responsible for the processing of personal data collected and processed for traffic statistics and analytics via Europa Analytics, the corporate service that monitors and evaluates the effectiveness and efficiency of the EC's websites on Europa. For more information, please consult the record on EUSurvey maintained by the Commission, the related data protection notice and the Help for authors webpage.</p>
4.	Name and contact details of DPO	dpo@edps.europa.eu
5.	Name and contact details of joint controller (where applicable)	
6.	Name and contact details of processor (where applicable)	<p>The European Commission (DIGIT) is processor for the:</p> <ul style="list-style-type: none"> - web-based interface for the survey owner and the contributors - hosting of the survey data and any submitted responses
7.	Short description and purpose of the processing	<p>The EDPS conducts at regular intervals surveys with a view to:</p> <ul style="list-style-type: none"> - monitor compliance of EU institutions, agencies and bodies (EUIs) on their processing activities. <p>It is the general duty of the EDPS to monitor, ensure and enforce the application of Regulation (EU) 2018/1725 by the Union institutions and bodies, offices and agencies, as well as other specific legal frameworks applicable to certain agencies (Regulation</p>

Roles & Contact Details



		<p>2016/794 for Europol, Regulation 2017/1939 for EPPO, Regulation 2018/1727 for Eurojust).</p> <ul style="list-style-type: none"> - collect opinion of participants to different events organised by the EDPS (for example, EDPS-DPO meeting; International Organisations Workshop) - collect staff opinions (for example, satisfaction surveys organised by HRBA) <p>To conduct the survey the EDPS is using EUSurvey, the online survey management system developed by the EC.</p>
8.	Description of categories of persons whose personal data is processed and list of data categories	<p>Data subjects (depending on the object of the survey):</p> <ul style="list-style-type: none"> - EUIs staff responding to the survey (in principle, DPOs) - EDPS and EDPB staff - participants to events organised <p>The survey itself processes limited personal data on the responders.</p> <p>In certain cases, responders are asked to login with the EU Login in order to identify the EUI on behalf of which they respond to the survey. In other cases, in order to avoid identification, respondents will access the survey with a password provided by the EDPS.</p> <p>The categories of personal data processed, depend on the survey.</p>
9.	Time limit for keeping the data	<p>The replies to the survey are stored, as a rule, in EUSurvey until the end of the response period. As a rule, after the end of the response period, the replies to the survey (containing personal data of the respondents) will be integrated in the relevant case file in the case management system (CMS) of the EDPS and deleted from EUSurvey.</p>

Description of processing

Retention

		<p>The replies to the survey are stored, as a rule, in the CMS of the EDPS for 10 years after closure of the case. Afterwards, the replies will be transferred to the EDPS archives and undergo a second review to assess the need for continued storage.</p> <p>More specific information related to particular surveys will be provided in the specific data protection notices.</p>
10.	Recipients of the data	<p>As a rule, the EDPS will not transfer any personal data to third parties, save the case when the Court of Justice of the European Union or the European Ombudsman would require such transfer in the framework of their duties. This is without prejudice to Regulation (EC) 1049/2001 regarding public access to documents.</p> <p>More specific information related to particular surveys will be provided in the specific data protection notices.</p>
11.	Are there any transfers of personal data to third countries or to international organisations? If so, to which ones and with which safeguards?	No.
12.	General description of security measures, where possible.	<p>Please refer to:</p> <ul style="list-style-type: none"> • EC EUSurvey record • EDPS record on CMS
13.	For more information, including how to exercise your rights to access, rectification, object and data portability (where	Specific DP notices will be published for each survey conducted.

Recipients

Transfers

Security



EDPS

EUROPEAN DATA PROTECTION SUPERVISOR

EDPS record no. 48 - Organisation of online surveys

applicable), see the data protection notice:	
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