



EDPS
EUROPEAN DATA PROTECTION SUPERVISOR

PERSONAL DATA BREACH MANAGEMENT

DATA PROTECTION NOTICE

This processing activity refers to the management of personal data breaches (PDBs) that occurred within the European Data Protection Supervisor (EDPS) as controller. It addresses the handling of PDBs in order to minimise their impact on the affected data subjects and the organisation. The EDPS applicable procedure is documented here: [Procedure to handle personal data breaches at the EDPS\(PDF\)](#).

In accordance with the provisions of the Article 34(6) of the [Regulation \(EU\) 2018/1725](#) ('the Regulation'), the controller shall document any PDB. As such, the EDPS has put into place a PDB register, which is managed and maintained by the DPO. While it is not public, access can be provided to the EDPS as supervisory authority, in accordance with Article 34(6) of the Regulation.

Personal data are processed on the basis of the Regulation. We provide you with the information that follows based on Articles 15 and 16 of the Regulation.

Who is the controller?

The controller is the EDPS (<https://edps.europa.eu>).

Delegated controller: Secretary-General (EDPS-Secretary-General@edps.europa.eu).

Contact form for enquiries on processing of personal data to be preferably used: https://edps.europa.eu/about-edps/contact_en.

What personal data do we process and who has access to this personal data?

Personal data processed depend on the nature of the PDB. For example, the following personal data might be affected: name, organisation, email address, IP address.

During the handling of the PDB, the following functions will be involved and could, as a rule, have access (depending on the nature of the PDB) to the personal data:

- EDPS staff (e.g. affected by the PDB or involved in its management - incident handler, system owner, LISO, LSO, DPO, Head of EDPS Secretariat, EDPS Management).
- Other data subjects (e.g. citizens)
- EDPS staff dealing with the PDB notification that was sent to the EDPS as supervisory authority in accordance with Article 34 of the Regulation (EU) 2018/1725, where applicable

Where did we get your personal data?

Personal data that has been affected by the PDB would, in general, be processed already in other contexts by the EDPS and/or its processors and/or joint controllers. As such, it will not, as a rule, be collected directly from the data subjects in the context of the PDB. Exceptionally, in order to investigate some PDBs, it might be necessary to process additional personal data (e.g. in case of an IT incident it might be necessary to process logs, IP address etc.).

Why do we process your personal data and under what legal basis?

Personal data are processed in order to manage the PDB (i.e. assess, investigate, analyse, mitigate, notify to the EDPS, where required, communicate it to the data subject, if necessary).

Certain personal data are processed in order to document PDBs in the PDB register, available in CMS and kept up to date by the DPO.

This processing activity is based on Article 5(1)(b) of the Regulation: *‘processing is necessary for compliance with a legal obligation to which the controller is subject’*. More specifically, this obligation is provided for in Articles 34 (Notification of a personal data breach to the EDPS) and 35 (Communication of a personal data breach to the data subject) of the Regulation.

How long do we keep your personal data?

Personal data is kept for ten years from the closure of the case file, unless legal proceedings require us to keep them for a longer period. Afterwards, only anonymised data is processed for statistical purposes.

What are your rights regarding your personal data?

You have the right of access to your personal data and to relevant information about how we use it. You have the right to rectify your personal data. Under certain conditions, you have the right to ask that we delete your personal data or restrict its use. You have the right to object to our processing of your personal data, on grounds relating to your particular situation, at any time. We will consider your request, take a decision and communicate it to you.

For more information, please see Articles 14 to 21, 23 and 24 of the Regulation. Please note that in some cases restrictions under Article 25 of the Regulation may apply.

You can send your request to the EDPS by post in a sealed envelope or use our contact form on the EDPS website (see section on contact details [below](#)).

You have the right to lodge a complaint

If you have any remarks or complaints regarding the way we process your personal data, we invite you to contact the EDPS DPO (see section on contact details [below](#)).

You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en.

Contact details for enquiries regarding your personal data

We encourage you to contact us using the EDPS contact form, selecting ‘My personal data’ as the relevant subject: https://edps.europa.eu/form/edpsweb-contact-form_en.

If you wish to contact the EDPS DPO personally, you can send an e-mail to DPO@edps.europa.eu or a letter to the EDPS postal address marked for the attention of the EDPS DPO.

EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

You can also find contact information on the EDPS website: https://edps.europa.eu/about-edps/contact_en.