



EDPS  
EUROPEAN DATA PROTECTION SUPERVISOR

## EDPS PUBLICATION OF THE MEETINGS

### DATA PROTECTION NOTICE

The European Data Protection Supervisor ('EDPS') has in place [measures](#) designed to make public information on meetings held by the Supervisor, the Head of EDPS Secretariat and/or staff holding management functions with interest representatives. The details of such meetings are published in the Supervisor's and the Secretary General's [Agenda](#) and the [Institutional Agenda](#) available on the EDPS website.

In order to achieve this objective, the EDPS processes certain personal data. In this context, personal data is processed in accordance with [Regulation \(EU\) 2018/1725](#) (hereinafter 'the Regulation').

This information is provided based on Articles 15 and 16 of the Regulation.

#### Who is the controller?

The controller is the European Data Protection Supervisor (EDPS).

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Office address: Rue Montoyer 30, B-1000 Brussels  
Telephone: +32 2 283 19 00  
Email: [edps@edps.europa.eu](mailto:edps@edps.europa.eu)

#### Operational controller:

EDPS Secretary General ([EDPS-Secretary-General@edps.europa.eu](mailto:EDPS-Secretary-General@edps.europa.eu))

Contact form for enquiries on processing of personal data to be preferably used: [https://www.edps.europa.eu/about-edps/contact\\_en](https://www.edps.europa.eu/about-edps/contact_en).

For more information on the EDPS please consult our website: <https://edps.europa.eu>.

#### What personal data do we process and who has access to this personal data?

Categories of individuals whose personal data the EDPS processes:

- the Supervisor
- the Head of the EDPS Secretariat
- staff holding management functions

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- interest representatives that are registered in the Transparency Register meeting with the Supervisor, the Head of EDPS Secretariat and/or staff holding management functions

Categories of personal data processed:

The following personal data categories are processed:

- Name and surname
- Functions of the EDPS representative
- Titles of the interest representative, if applicable
- Location of the meeting
- Date of the meeting
- Transparency Identification Number of the interest representative
- Summary of the main points raised, positions expressed, and any conclusions drawn

Summaries may be subject to editing, without substantially changing the views provided. They will be published on the EDPS website within two weeks after the meeting.

Access to personal data collected:

- After publication, public at large: Personal data may be disseminated through specific websites and social media platforms, such as the EDPS' website and other EDPS' social media channels ([Mastodon](#), [X](#), [LinkedIn](#), [YouTube](#), [Spotify](#), [Instagram](#)) and distribution platforms (RSS feed)
- The European Parliament as provider of the IT infrastructure for the EDPS
- Bodies charged with a monitoring or inspection task under EU law, where required for official investigations or for audit purposes
- The Court of Justice of the European Union, where relevant
- Where applicable, citizens in the context of requests for access to documents, in accordance with Regulation 1049/2001

**Where did we get your personal data?**

Personal data are collected directly from the interest representatives when submitting information to the Transparency Register.

**Why do we process your personal data and under what legal basis?**

The EDPS, like all other EU institutions, bodies, offices and agencies (EUIs), is obliged under Article 15 of the Treaty on the Functioning of the European Union (TFEU) to be transparent and open in the way it works.

Processing of personal data is based on Art. 5(1)(a) of the Regulation “*processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body*”.

Having regard to the Article 11 of the Interinstitutional Agreement between the European Parliament, the Council of the European Union and the European Commission on a mandatory transparency register ([OJ L 207, 11.6.2021](#)), the EDPS is committed to ensure the transparency of its decisions to the greatest extent possible. Accordingly, the EDPS adopted a [Decision on transparency measures](#), establishing the rules concerning the transparency of meetings that the Supervisor, the Head of the EDPS Secretariat and staff holding management functions hold with interest representatives.

**How long do we keep your personal data?**

Information on the meetings published online by the EDPS will be available online for as long as they are published. This is without prejudice to the rights of data subjects under Regulation (EU) 2018/1725.

**What are your rights regarding your personal data?**

You have the right to request access to your personal data and to relevant information concerning how we use it. You have the right to request rectification of your personal data. You have the right to ask for the erasure of your personal data or to restrict its processing. You have the right to object to the processing of your personal data, on grounds relating to your particular situation, at any time.

Please note that, in certain cases, as provided in Article 25 of the Regulation, restrictions of data subjects’ rights may apply.

We will consider your request, take a decision and communicate it to you. The time limit for processing your request is one (1) month. This period may be extended by two (2) further months where necessary, taking into account the complexity and the number of the requests. In those cases, the EDPS will inform you of the extension within one (1) month of receipt of your request and will provide reasons for the delay.

You can send your request to the EDPS electronically or by post (see section on contact

details below).

**Automated decision-making**

Personal data is not subject to automated decision-making.

**You have the right to lodge a complaint**

If you have any remarks or complaints regarding the way EDPS processes your personal data, we invite you to contact the responsible department or role or the EDPS DPO (see section on contact details on the first page and below).

You have, in any case, the right to lodge a complaint with the EDPS as a supervisory authority: [https://edps.europa.eu/data-protection/our-role-supervisor/complaints\\_en](https://edps.europa.eu/data-protection/our-role-supervisor/complaints_en).

**Contact details for enquiries regarding your personal data**

We encourage you to contact us using the EDPS contact form, selecting 'My personal data' as the relevant subject: [https://www.edps.europa.eu/about-edps/contact\\_en](https://www.edps.europa.eu/about-edps/contact_en).

If you wish to contact the EDPS DPO personally, you can send an e-mail to [DPO@edps.europa.eu](mailto:DPO@edps.europa.eu) or a letter to the EDPS postal address marked for the attention of the EDPS DPO.

EDPS postal address: European Data Protection Supervisor, Rue Wiertz 60, B-1047 Brussels, Belgium

You can also find contact information on the EDPS website: [https://edps.europa.eu/about-edps/contact\\_en](https://edps.europa.eu/about-edps/contact_en).