



Brussels, 26/02/2026

EX-ANTE PUBLICITY OF A NEGOTIATED PROCEDURE FOR THE AWARD OF A LOW VALUE CONTRACT UNDER THE EU FINANCIAL REGULATION

I. What is this publicity about?

Economic operators interested in the subject of this publicity are asked to note that **this is not a call for tenders**. It is a publication to announce the Contracting authority's **intention** to launch a negotiated procedure for the award of a low value contract and allow interested economic operators to express their interest.

II. Description of the service

The European Data Protection Supervisor (EDPS), acting for the European Data Protection Board (EDPB) as well, is planning to purchase Animated video voiceover services. The purpose of this service contract is to do voiceover (with four different voices) of an [animated video](#) (duration 3:20) from the original language in English to the following languages: BG, HR, CS, DA, NL, ET, FI, FR, DE, EL, HU, IT, LV, LT, MT, PL, PT, RO, SK, SL, ES, SV.

III. Description of the contract

This publication is made pursuant to point 3.1 of Annex I to the EU Financial Regulation¹ which requires ex-ante advertising of negotiated procedures for the award of middle and low value contracts. The EDPS is currently planning to launch the following negotiated procedure for middle value contract:

Call title	2026 - 15 - Negotiated procedure for low value contract - Animated video voiceover services
Subject	Animated video voiceover services
Maximum Value (EUR)	30.000,00€
Launch date of procedure (indicative)	March 2026
Start date of contract (indicative)	April 2026
Deadline for expression of interest	13/03/2026

¹ Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union (recast) (OJ L, 2024/2509, 26.9.2024, ELI: <http://data.europa.eu/eli/reg/2024/2509/oj>).

IV. Description of the procurement procedure

The detailed documentation of the actual call for tenders (invitation letter, tender specifications and draft contract) will be provided only to invited candidates when the procedure is launched. The contracting authority reserves the right not to launch the planned procedure or to cancel or abandon it, without any right to compensation.

Interested economic operators can express their interest to participate in this negotiated procedure until the deadline (13/03/2026) by sending an Email to: EDPS-Procurement@edps.europa.eu with “2026 - 15 - Negotiated procedure for low value contract - Animated video voiceover services - request to participate” in the title.

Interested candidates are invited to provide the following information: name of the company, postal address and email address of the relevant contact person.

If you have expressed interest in this publicity, you will be invited to submit a tender. The Contracting authority reserves the right to invite also other economic operators than those having expressed interest following this ex-ante publicity.

V. Protection of personal data

If processing your expression of interest involves the recording and processing of personal data (such as name, address and CV), such data will be processed pursuant to Regulation (EU) 2018/1725 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. Any personal data will be processed solely for the purposes of the future invitation to tender. Details concerning the processing of personal data are available in the at the link below:

https://edps.europa.eu/about-edps/data-protection-edps_en