



The European Data Protection Board is looking for a  
**Legal Officer specialised in Data Protection**

<b>Vacancy notice n°</b>	06-2026-EDPB-CA
<b>Type of post/type of contract</b>	Contract Agent (CA) (1 year renewable)
<b>Grade/function group</b>	FGIV
<b>Publication under</b>	Article 3b of the CEOS
<b>Place of employment</b>	Brussels (Belgium)
<b>Deadline for applications</b>	05/06/2026 (Brussels time GMT+1) at 12:00

**WHO ARE WE?**

**EDPB and EDPS - dynamic and forward-looking institutions**

The European Data Protection Supervisor (EDPS) is the independent data protection authority of the EU institutions and bodies and the advisor to the EU legislator on data protection matters. Established in 2004 and based in Brussels, the EDPS works to promote a strong data protection culture across the EU institutions and in EU legislation. We also closely monitor technological developments and seek to anticipate their impact on the individuals' privacy. Additionally, since the entry into force of the AI Act, we ensure that the EU institutions use, develop, and deploy AI in line with its rules. The EDPS employs around 170 staff members, including EU officials, Contract Agents, Temporary Agents, Seconded National Experts and Trainees, working on a full-time or part-time basis.

Regulation (EU) 2016/679 provides for the establishment of the **European Data Protection Board (EDPB)**, a body of the Union with legal personality that shall act independently. The EDPB, established in 2018, is composed of the Heads of national data protection supervisory authorities and the European Data Protection Supervisor.

The EDPB is responsible for promoting the correct and consistent interpretation and application of the Regulation and for promoting cooperation between supervisory authorities throughout the Union.

The EDPB receives analytical, administrative and logistical support from the EDPB Secretariat that is provided by the EDPS.

## The EDPS and EDPB- a great place to work

We value flat hierarchical structures and an open door policy to foster innovative ideas and a strong collaboration between colleagues. To ensure our staff's well-being and motivation, we believe that it is essential to strike a good work-life balance. To achieve this, we offer various flexible working arrangements, as well as learning and development opportunities, such as job-shadowing and training programmes.

## WHO ARE WE LOOKING FOR?

Someone who:

- fits in an informal and friendly yet professional working environment;
- is motivated, dynamic and well organised, with a service-oriented and problem-solving attitude;
- appreciates working collaboratively with hierarchy and colleagues on a variety of different projects;
- brings their creativity and initiative to the table;
- enjoys engaging constructively with stakeholders, based on our core values: integrity, impartiality, transparency and pragmatism.

## ABOUT THE POSITION

Our job vacancy is in the **EDPB Secretariat**. The Unit is in charge of providing analytical, administrative and logistical support to the European Data Protection Board and works under the authority of the Chair of the EDPB and the Head of the EDPB Secretariat.

As a **Legal Officer**, your main responsibilities will include:

- Providing analytical support to the members of the EDPB, in particular by drafting EDPB-related documents in cooperation with the EDPB members, such as opinions, binding decisions, guidelines, policies, internal rules of procedure and notes;
- Providing legal support in relation to litigation cases involving the EDPB before the EU Courts;
- Participating in EDPB meetings, including representing the views of the EDPB Secretariat as well as drafting minutes and, where appropriate, participating in external events;
- Providing legal advice, assistance and support to the EDPB members and to the EDPB Secretariat, including relating to its day-to-day management such as on EU administrative law and check of legal compliance;
- Providing legal advice and assistance to the EDPB Communication team on requests for information from for the public, on the preparation of briefings for the EDPB Chair and vice-Chairs, on communication with journalists, and on contributions to the EDPB website and annual report;

- Contributing to the handling, where appropriate, of access to documents requests in compliance with Regulation (EC)1049/2001;
- Providing administrative and logistical support to the members of the EDPB, in particular communicating documents amongst the EDPB members and other stakeholders or organising expert subgroups meetings with the support of the EDPB Secretariat Administrative assistance sector;
- Monitoring legal and business developments relevant to data protection, including enforcement of compliance by regulators, CJEU, ECtHR case-law and case-law of national courts in the area of data protection and other relevant EU law areas for the functioning of the EDPB;
- Performing any other actions or activities identified by the Head of the EDPB Secretariat or the relevant Head of Sector.

*You may be required to carry out additional tasks when necessary and in the interest of the service.*

## OUR ELIGIBILITY AND SELECTION CRITERIA

### Eligibility criteria

For your application to be considered eligible, you must be a national of a Member State of the European Union and meet the following criteria by the deadline for submitting applications<sup>1</sup>:

Qualifications<sup>2</sup> and professional experience:

- A level of education corresponding to completed university studies of at least three (3) years, attested by a diploma, in the field of law;
- Candidates for this Contract Agent position have to successfully pass the EPSO Permanent CAST by the end of the recruitment process and therefore must create a corresponding EPSO profile already with their application.

### Selection criteria

For this job vacancy, we are looking for someone with the following essential and advantageous skills and experience:

#### **Essential**

- Professional experience of at least 4 years in the field of EU data protection or a related field;
- Very good knowledge of EU data protection legislation and legal framework;
- Extensive capacity for analysis, good communication and writing in a structured way;
- Very good ability of multitasking and to complete several simultaneous projects on a deadline as well as to demonstrate flexibility and willingness to work on diverse type of tasks;

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<sup>1</sup> In case you will be offered the job, you must also provide evidence of EU nationality; have completed any compulsory military service; provide appropriate character references (have no criminal record); pass the EU institutions' medical examination; be fluent in one of the EU languages and be able to work in a second EU language.

<sup>2</sup> Only qualifications awarded by EU Member State authorities or qualifications recognised, as equivalent by the relevant authorities will be taken into consideration. Qualifications/diplomas awarded until 31/12/2020 in the United Kingdom are accepted without further recognition.

- Very good organisational skills and sense of responsibility;
- Ability to work autonomously, but also strong sense of teamwork;
- Good computer skills, sound knowledge of MS Office package (in particular Word, Excel);
- A thorough knowledge of one of the official languages of the European Union and good knowledge of another EU language. For practical reasons, a very good knowledge of English is necessary;

### **Advantageous**

- Knowledge of and previous experience of codes of conduct and/or certification under the GDPR;
- Knowledge and previous experience of litigation, in particular in the field of data protection law (e.g. before national data protection authorities or national or EU courts);
- Previous work experience in the field of competition law or good knowledge of EU procedural law;
- Knowledge and previous experience in the field of cooperation among national data protection authorities;
- Ability to work in a small team in the dynamic environment of a young institution;
- Good knowledge of the structure and functioning of the European Union and of its institutions, the EU treaties, EU procedural law, and other fields of Union law broadly linked with data protection;
- Good understanding of the implications of data protection legislation for EU institutions and bodies.

## **HOW TO APPLY?**

Interested in this position? Please apply via the following link by **05/06/2026 at 12:00 midday (Brussels time)**: [https://ec.europa.eu/eusurvey/runner/EDPB\\_Legal\\_Officer](https://ec.europa.eu/eusurvey/runner/EDPB_Legal_Officer)

You will have to complete the **online application form and upload the following documents**:

- CV (preferably in Europass format);
- Cover letter detailing why you are suitable for this role;
- All supporting documents, such as references and certificates, must be merged into one single PDF document of a maximum size of 1 MB.

Only duly completed applications submitted electronically within the deadline will be taken into consideration.

Candidates are strongly advised not to wait until the last day to submit their applications, since heavy internet traffic or internet connection issues could lead to difficulties in submission. The EDPS cannot be held responsible for any delay due to such difficulties.

Do not hesitate to contact [edps-selections@edps.europa.eu](mailto:edps-selections@edps.europa.eu) in case you have any questions.

## **OUR SELECTION PROCEDURE**

The selection (and recruitment) procedure is coordinated by the Human Resources team of the European Data Protection Supervisor (EDPS), who provides administrative support to the EDPB Secretariat.

All eligible applications will be scrutinised by a selection panel. Candidates whose applications best match the selection criteria will be invited for an interview during which a selection panel will assess each candidate's performance. In addition, a second interview or written tests may be carried out.

## **OTHER IMPORTANT INFORMATION**

### **Equal opportunities**

The EDPB and EDPS are committed to promoting diversity, inclusion, and giving everyone equal opportunities to succeed.

As such, the EDPB and EDPS welcome all applications without discrimination on grounds of sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of national minority, property, disability, age, gender identity or sexual orientation.

If you require any special arrangements (due to a disability) to take part in this selection procedure, please indicate this on your application.

### **Data protection**

A data protection notice detailing how the EDPS processes candidates' personal data in the context of recruitment can be found [here](#).