

**From:** [REDACTED]  
**To:** [REDACTED]  
**CC:** EDPS Governance & Internal Compliance <g-ic@edps.europa.eu>; OP DL-OJ-OTHER (EC) <op-dl-oj-other@ec.europa.eu>; OP PRODUCTION COORDINATION (EC) <op-production-coordination@publications.europa.eu>  
**Sent at:** 04/07/24 12:56:46  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Hello [REDACTED]

Thanks, all well noted.

On the extra working day for implementing the changes, this is fine on our side; if we send you the files before 12h, you will then publish 6 working days later.

I am awaiting information from colleagues on translations and signature dates, will get back to you when I have this information.

Kind regards,  
[REDACTED]

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**From:** [REDACTED]  
**Sent:** 0  
**To:** [REDACTED]  
**Cc:** EDPS Governance & Internal Compliance <g-ic@edps.europa.eu>; OP DL-OJ-OTHER (EC) <op-dl-oj-other@ec.europa.eu>; OP PRODUCTION COORDINATION (EC) <op-production-coordination@publications.europa.eu>  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Dear [REDACTED]

When you sent your email yesterday evening, I was under the impression the files had not yet been sent for translation and that our model could serve as a basis for translation.

However, as said, this time we will do the corrections in-house.

Please note that for any future publications, the best practice is to send us clean manuscripts (with the suggested modifications already inserted) to lower the risk of discrepancies between the different language versions. This way, there is a higher guarantee of quality as your files will then be doublechecked by our proofreaders. Only the EDPS is responsible for the content of the published manuscripts. Moreover, you will have a source document that can be used as a starting point for future publications.

Of course we are always willing to help you to verify – before translation — if the documents comply with the style guide rules for publishing in the Official Journal and to make suggestions if needed.

Do you have an idea about when the files will be sent to the OP? May I ask for 1 extra day of production now the changes still need to be

implemented/doublechecked by the OP? We were not aware of the content changes when providing you with the schedule. To be clear: When receiving the files before 12h, we will then publish 6 working days later.

Kind regards,

[REDACTED]

Production Agent



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**From:** [REDACTED]  
**Sent:** 1 [REDACTED]  
**To:** [REDACTED]  
**Cc:** G-IC Xxx (EDPS) <[g-ic@edps.europa.eu](mailto:g-ic@edps.europa.eu)>; OP DL-OJ-OTHER <[OP-DL-OJ-OTHER@ec.europa.eu](mailto:OP-DL-OJ-OTHER@ec.europa.eu)>; OP PRODUCTION COORDINATION <[OP-PRODUCTION-COORDINATION@publications.europa.eu](mailto:OP-PRODUCTION-COORDINATION@publications.europa.eu)>  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Hello [REDACTED]

The document has already been sent to translation, so we count on you to follow-up on the changes once you receive the language versions.

Thanks for the support.

Kind regards,

[REDACTED]

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**From:** [REDACTED]  
**Sent:** 03 July 2024 17:40  
**To:** [REDACTED]  
**Cc:** EDPS Governance & Internal Compliance <[g-ic@edps.europa.eu](mailto:g-ic@edps.europa.eu)>; OP DL-OJ-OTHER (EC) <[op-dl-oj-other@ec.europa.eu](mailto:op-dl-oj-other@ec.europa.eu)>; OP PRODUCTION COORDINATION (EC) <[op-production-coordination@publications.europa.eu](mailto:op-production-coordination@publications.europa.eu)>  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Hi,

If it is not too late, you can send the corrected file attached so the changes are implemented on your side. If it is too late to send for translation, the OP will guarantee the corrections in all language versions. Hope this is clear.

Kind regards,

[REDACTED]

Production Agent



**Publications Office of the European Union**

Directorate B – Publication Production Services

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[@CORDIS EU](#) - [@EUTenders](#)

[@EULawDataPubs](#) - [@EU\\_opendata](#)

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**From:** [Redacted]  
**Sent:** Wednesday, July 3, 2024 5:32 PM  
**To:** [Redacted]  
**Cc:** G-IC Xxx (EDPS) <[g-ic@edps.europa.eu](mailto:g-ic@edps.europa.eu)>; OP DL-OJ-OTHER <[OP-DL-OJ-OTHER@ec.europa.eu](mailto:OP-DL-OJ-OTHER@ec.europa.eu)>; OP PRODUCTION COORDINATION <[OP-PRODUCTION-COORDINATION@publications.europa.eu](mailto:OP-PRODUCTION-COORDINATION@publications.europa.eu)>  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Dear [Redacted]

Thanks for the information and the suggestions; I will liaise with the colleagues preparing the text on this.

For my understanding and to rely the correct information, you indicate "we will do the correction in-house "; do you mean that you will change all the linguistic versions?

Or shall we reflect the changes in the text before translation?

Kind regards,

[Redacted]

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**From:** [Redacted]  
**Sent:** 03 July 2024 16:08  
**To:** [Redacted]  
**Cc:** EDPS Governance & Internal Compliance <[g-ic@edps.europa.eu](mailto:g-ic@edps.europa.eu)>; OP DL-OJ-OTHER (EC) <[op-dl-oj-other@ec.europa.eu](mailto:op-dl-oj-other@ec.europa.eu)>; OP PRODUCTION COORDINATION (EC) <[op-production-coordination@publications.europa.eu](mailto:op-production-coordination@publications.europa.eu)>  
**Subject:** RE: EDPS request - L-series: applicable publication deadlines and procedures

Dear [Redacted]  
please find some remarks regarding the document.

- 1) Article 1 contains the only amendment to the RoP of 15.5.2020 (Article 18). Therefore the change cannot be numbered. There is (1), but no (2) (according to the

interinstitutional style guide).

HAS-ADOPTED-THIS-DECISION:¶

Article-1¶

¶

The Rules of Procedure of the EDPS of 15 May 2020 are amended as follows:¶

(1) → Article 18 is replaced by the following:¶

'Article 18¶

**Preliminary assessment and right to be heard**¶

1. → Before adopting a decision¶

(a) → containing finding of an infringement of the Regulation or of any other Union act relating to the protection of the fundamental rights and freedoms of natural persons with regard to the processing of personal data by a Union institution or body; or¶

Our suggestion is the following:

¶

~~Article 18 of the~~ The Rules of Procedure of the EDPS of 15 May 2020 ~~are is~~ amended as follows:¶

~~(1) → Article 18 is replaced by the following:~~¶

'Article 18¶

**Preliminary assessment and right to be heard**¶

1. → Before adopting a decision¶

(a) → containing finding of an infringement of the Regulation or of any other Union act relating to the protection of the fundamental rights and freedoms of natural persons with regard to the processing of personal data by a Union institution or body; or¶

We will do the correction in-house.

- 2) Footnotes in the amended text (Article 1) cannot be among the footnotes to the amending decision. They will be placed under the amendment and not at the bottom of the page. We will do the correction in-house.

Kind regards,

[Redacted]

Production Agent



**Publications Office of the European Union**

Directorate B – Publication Production Services

[Redacted]

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@EULawDataPubs - @EU\_opendata

**From:** [Redacted]

**Sent:** Wednesday, July 3, 2024 3:36 PM

**To:** [Redacted]

**Cc:** G-IC XXX (EDPS) <[g-ic@edps.europa.eu](mailto:g-ic@edps.europa.eu)>; OP DL-OJ-OTHER <[OP-DL-OJ-OTHER@ec.europa.eu](mailto:OP-DL-OJ-OTHER@ec.europa.eu)>; OP PRODUCTION COORDINATION <[OP-PRODUCTION-COORDINATION@publications.europa.eu](mailto:OP-PRODUCTION-COORDINATION@publications.europa.eu)>

**Subject:** RE: EDPS request - L-series: applicable publication deadlines and

procedures

Dear [REDACTED]

Thank you for the file.

When receiving the files before 12h, we will publish 5 working days later.

Kind regards,

[REDACTED]

*Production Agent*



**Publications Office of the European Union**

Directorate B - Publication Production Services

[REDACTED]

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**From:** [REDACTED]

**Sent:** Wednesday, July 3, 2024 3:28 PM

**To:** [REDACTED]

**Cc:** [REDACTED] THER <[OP-DL-OJ-OTHER@ec.europa.eu](mailto:OP-DL-OJ-OTHER@ec.europa.eu)>; OP PRODUCTION COORDINATION <[OP-PRODUCTION-COORDINATION@publications.europa.eu](mailto:OP-PRODUCTION-COORDINATION@publications.europa.eu)>

**Subject:** EDPS request - L-series: applicable publication deadlines and procedures

Dear [REDACTED]

Thanks for your message.

I attach the final draft in EN for your assessment on timing, and look forward to receiving further information.

Thanks in advance for your support with this.

Kind regards,

[REDACTED]

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**From:** [REDACTED]

**Sent:** 0

**To:** [REDACTED]

**Cc:** OP DL-OJ-OTHER (EC) <[op-dl-oj-other@ec.europa.eu](mailto:op-dl-oj-other@ec.europa.eu)>; OP PRODUCTION COORDINATION (EC) <[op-production-coordination@publications.europa.eu](mailto:op-production-coordination@publications.europa.eu)>

**Subject:** FW: EDPS request - L-series: applicable publication

deadlines and procedures

Dear [REDACTED]

Thank you for contacting us. I found that in 2022 we have published a decision amending the EDPS Rules of Procedure. Is the document you are publishing this time a similar one?

Please send us your EN version (final if possible or a draft version) so we can determine the production time (based on complexity and length of the file...).

Keep all our team members responsible for publishing EDPS documents in the loop by using the following mailbox: OP DL-OJ-OTHER [OP-DL-OJ-OTHER@ec.europa.eu](mailto:OP-DL-OJ-OTHER@ec.europa.eu). Add the OP

PRODUCTION COORDINATION [op-production-coordination@publications.europa.eu](mailto:op-production-coordination@publications.europa.eu) mailbox for archiving purposes.

Note that you need to provide us the files in 24 languages.

Do not hesitate to contact us for more info.

Kind regards,

[REDACTED]  
Production Agent



**Publications Office of the European Union**

Directorate B – Publication Production Services



<https://op.europa.eu>

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**From:** [REDACTED]

**Sent:** Tuesday, July 2, 2024 5:55 PM

**To:** [REDACTED]

**Subject:** [REDACTED] blication deadlines  
and procedures

Dear Mr [REDACTED]

The EDPS is finalising a decision amending an act published in the OJ, and we need to have the amendment equally published.

I found you were the contact person in 2022 in similar circumstances, and would ask for your support again.

Could you let me know about procedural aspects and deadlines/publication timeline?



Many thanks in advance.

Kind regards,

[REDACTED]



[REDACTED]

**Internal Compliance**

[REDACTED]



**European Data Protection Supervisor**

Postal address: Rue Wiertz 60, B-1047 Brussels

Office address: Rue Montoyer 30, B-1000 Brussels

 [www.edps.europa.eu](http://www.edps.europa.eu)



Learn more about our anniversary

[20YEARS.EDPS.EUROPA.EU](http://20YEARS.EDPS.EUROPA.EU)



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