



Calls for tenders **above €15,000 to €139,000** are advertised in advance of their launch on the EDPS website. The EDPS is currently planning to launch the following low to middle value procedures:

Call title	EDPS 2022 Conference
Subject	Venue Hire
Estimated Value (EUR)	€60,000
Duration of the contract	15/16/17 June 2022
Launch date of procedure	22 September 2021
Start date of contract	15 June 2022
Deadline for expression of interest	5 October 2021
Selection criteria	<ol style="list-style-type: none"> 1. Located in Brussels or within 20 minutes driving of Brussels 2. Experience with hosting past events for EU Institutions or events of similar prestige 3. Availability of auditorium for 200-300 persons. 4. Availability of two meeting rooms for 20-30 persons and four or five breakout space for 80-120 persons. 5. Availability of catering spaces for 200-300 persons. 6. Ability to accommodate hybrid conference, including appropriate AV setup, along with past experience running hybrid conferences. 7. Ability to assist in contracting with smaller venues for side events (e.g. gala dinner) 8. Adequate Covid-19 measures in place (e.g. ventilation of venues, etc.) 9. Possibility for flexibility in case of change in COVID-19 restrictions, including, but not limited to: <ul style="list-style-type: none"> • Possibility of shifting to smaller rooms in case of change in capacity • Possibility of adapting catering quote in case of change in capacity • Possibility of cancelling side events organized • Possibility of cancelling event in case of lockdown



If you are interested in the procedure mentioned above, please send an Email before the deadline for expression of interest to: EDPS-Procurement@edps.europa.eu providing the following information: subject of the tender, name, address and contact details of your company.